



What to do if you have a safeguarding concern?

We take our Safeguarding responsibilities very seriously. This means that we ensure that everyone working in our Trust and schools has successfully completed the necessary clearances to enable them to work with children and undertaken the required training, which is regularly renewed or updated.

It also means that we have staff members who are specifically trained and nominated as the Designated Safeguarding Leads (DSL) within the Trust and our schools.

If you have any safeguarding concerns please contact:

Name & Safeguarding Role

Email address

Mr Andrew Smith (Trust Safeguarding Lead)

info@oct.org.uk

You can also contact the Designated Safeguarding Lead for one of our schools - follow the Safeguarding link on the school websites for the contact details.

We are all expected to share any concerns we have about staff conduct towards children with the Head Teacher. As in all schools, if there are concerns about the conduct of the Head, then these should be shared with the Chair of Governors. The staff 'Whistleblowing Policy' has been discussed and adopted and all staff have access to this document.

We also follow the Stoke on Trent Child Protection Procedures and the Local Safeguarding Children's Board local guidance and have systems in place to share concerns regarding children's welfare with our DSLs, with parents and with relevant external agencies. Part of our legal duty to

safeguard our children may also include us needing to consult specifically with, and take advice from, the Police or Children's Social Care, should the need arise.

By working closely together as a staff and with our partner agencies, we firmly believe that we will continue to offer a safe learning environment for all our children.

Please take the time to read our policies and do not hesitate to contact the school should you have any questions.